

	APPLICATION FORM FOR FOREIGN RESEARCH STUDENT	Document No.: FM-IL-06-00
		Effective Date: 01 Nov 2023

Name (Last, First, Middle):		Gender: ☐ Male ☐ Female	
Permanent Home Address:			
Contact no./s:		Email address:	
Passport No:	Date Issued:	Valid Until:	
Current Program: ☐ Undergraduate ☐ Graduate ☐ Research Fellowship ☐ Post-doctoral			
Academic Program:		Target date of arrival: Duration of stay (in days):	
Name and Address of Home Institution:			
Research Interest:			
<p>I certify that all information written on this document are true and correct. That, I am fully qualified and fit to conduct research and relevant activities in your institution as certified by the Adviser, Program Coordinator and/or Dean. I also allow Mapúa to release and use the above stated information for legitimate purposes and allow the release only to authorized personnel in accordance with the Data Privacy Policy of the University.</p> <div>Signature over printed name of applicant</div>			
<p>Home University Endorsements:</p> <p>¹Office of International Affairs</p> <div>Name and Signature of Recommending Professor</div> <div>Name and Signature of Endorsing Officer @ OIA¹</div>			
<p>Confirmation of Host Professor:</p> <div>Name and Signature of Potential Host Professor</div> <p>Noted by:</p> <div>Name and Signature of School Head/Academic Department</div>			

Details of Potential Host Professor (to be filled up by Mapúa University):		
Name		
Position		

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	Email address & tel. #	
	Current Research Project	
	Source of Fund	☐ External ☐ Internal ☐ Others: _____

**Office of the International Linkages, Research and Development:
Endorsement for Approval:**

Dr. Delia B. Senoro, ILRAD Director/date signed

Office of the Senior Vice President for Academic Affairs:

☐ **Approved** ☐ **Declined**

Dr. Lilibeth D. Sabino, SVPAA/date signed

Note: Fill up this form (FM-IL-06-00) completely and submit with the required attachments to ilrad@mapua.edu.ph.

Checklist of Requirements:

☐ Curriculum Vitae (CV)/Resume	☐ Study/Research Plan
☐ Certification of Grades	☐ Copy of valid passport (bio-page)
☐ Certificate of Enrollment	☐ 2x2 photo (taken within the last 3 months)
☐ Medical/Travel Insurance	

Visa and Study Permit Details (to be filled up by Mapúa University)

Visa No.: _____ Valid Until: _____ OR No. _____

Special Study Permit (SSP) No. _____ OR No. _____ Date: _____

Processing Fee: _____ OR No. _____ Date: _____

Note: Application of SSP by the Registrar’s Office may be simultaneous along with the enrollment process at Admission Office and acquisition of student number.

Assigned Student No.: _____